

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – October 22, 2019**  
**1:00-2:30 PM**

**Members Present:** Kimberly Butcher, Karen Woods, Michele Blake, Julie Price, Cindy Chandler, Ivona Mikesell, Jennifer Ybarra, Denice Burbach, Fawn Ueberschaer, Leslie Cena and Jodie Keller were present.

**Members Absent:** Lena Webb, Michelle Lightle, Kathy Woods, and Kristi Johnson were absent.

**Staff Present:** Tonya Byers

**I. Introductions**

The meeting was called to order at 1:04pm by Tonya Byers. Council members introduced themselves.

**II. General Information Sharing**

Tonya presented a flyer for her permit workshop to the Council.

- III. Approve August, September, and October 3, 2019 Council Minutes - Action Item**  
**Michele moved to approve August, September, and October 3, 2019 meeting minutes**  
**Second: Ivona**  
**Motion Carried**

**IV. Reports**

**A. Standing Committees**

1. Quality Improvement and Capacity Building  
The Council discussed the previous Keys to Quality meeting.
2. Public Policy  
Tonya announced that Erika Summers is the new chair for the committee.
3. Executive Steering  
Items discussed in Executive Steering appear later on the Council agenda.

**B. Keys to Quality**

1. Keys to Quality/Quality Counts CA - Update  
Tonya talks about the mandatory meeting. Participants are being contacted to attend so that they can continue in the program. Tonya shared that there are funds still left for people to join Yuba AB212. The committee discussed why people should look at the training calendar on the website. Registrations through the Workforce Registry have been relatively quick and easy for most participants.
2. Fall Conference Update-  
The Council looked over the handout with the feedback from the conference and was pleased that it was mostly very positive. It was noted that applicants arrived early before everything was ready.

**C. Budget Update**

1. Review Year to Date LPC Expenses-

The Council discussed that there was a small increase of money in the budget. PDG funds will be included in the budget soon.

**D. Update on First 5 Commissions**

1. Sutter CFC – Julie announced that they had a run this weekend that went very well. Upcoming events were shared.
2. First 5 Yuba- The Council discussed the Thursday meeting and it was announced that First 5 received mini-grant applications.

**V. 2020-2025 Strategic Plan – Discussion**

The Council discussed the updated goals and objectives. Family survey information was reviewed.

**VI. New Business**

None at this time

**VII. Old Business**

None at this time.

**VIII. Report from Staff**

A. State Updates

1. **Preschool Development Grant-**

The Council discussed using the family surveys to move towards completing the grant. They also discussed possibilities on how we could work with families to create a smoother transition for preschoolers going into kindergarten. Tonya will pursue collaborations to establish better connections between early learning and K-12 settings.

B. Current Legislation

Tonya reviewed the current legislation handout, including those signed or vetoed by the Governor.

1. AB1001 – still in Appropriations in Senate.
2. AB324 – Expanding stipend program – Now a 2 year bill.

**IX. Presentation – Trauma Responsive Caregiving, Tonya Byers**

Information shared at a recent provider training was presented.

**XI. Good for the Order**

None at this time.

**XII. Adjournment at 1:53pm**

**Denice moved to adjourn**

**Second: Kimberly**

**Meeting adjourned**

**XIII. Next Meeting: December 3, 2019**

**Public Policy Committee**

Members: Jodie Keller, Cindy Chandler, Ericka Summers and Julie Price

**Next meeting:** Second Tuesday of each month, 1:00-2:30P.M.

**Quality Improvement & Capacity Building Committee**

Members: Denice Burbach\*, Kathy Woods, Fawn Ueberschaer, Michelle Lightle, and Jennifer Ybarra

**Next meeting:** Second Wednesday of each month, 10:30-12:00 Noon.

**Executive Steering Committee**

Members: Leslie Cena\*, Lena Webb, Michele Blake, Kimberly Butcher, Ivona Mikesell, and Kristi Johnson.

**Next meeting:** Fourth Tuesday of each month, 12:00-1:00 PM

\*Committee Chairs

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