

Child Care Planning Council of Yuba and Sutter Counties
Minutes – May 28, 2019
1:00-2:30 PM

Members Present: Leslie Cena, Michele Blake, Kimberly Butcher, Ericka Summers, Kathy Woods, Denice Burbach, Julie Price and Jennifer Ybarra were present.

Members Absent: Kristi Johnson, Cindy Chandler, Lena Webb and Jodie Keller were absent.

Staff Present: Tonya Byers and Claudia Contreras

I. Introductions

The meeting was called to order at 1:03p.m. by Leslie Cena. Council members introduced themselves.

II. General Information Sharing

Denice Burbach announced that Yuba College is offering classes for Site Supervisor Permit or Infant/Toddler Certification during the Fall 2019/Spring 2020. An ESL for Caregivers class will also be provided in the Fall at Sutter campus. A flyer was disseminated.

Flyers for the Grand Re-opening of the Community Memorial Museum in Sutter County was disseminated; event will take place June 15, 2019 from 10am – 2pm.

III. Approve April 23, 2019 Council Minutes - Action Item

Motion: Kimberly Butcher moved to approve the April 23, 2019 meeting minutes.

Second: Michele Blake

Motion Carried

IV. Reports

A. Standing Committees

1. Quality Improvement and Capacity Building

QICB Committee did not meet in the month of April.

Public Policy

Tonya announced that the Public Policy Committee met on May 14, 2019 and discussed legislation which will be reviewed later in the agenda.

2. Executive Steering

a. 2019-20 Council Calendar – **Action Item**

Tonya discussed and reviewed the 19-20 Council Calendar.

Motion: Kathy Woods moved to approve the 2019-2020 Council Calendar.

Second: Denice Burbach

Motion Carried

b. 2019-20 Council Budget – **Action Item**

Tonya discussed and reviewed the 2019/20 Sutter and Yuba County LPC preliminary budgets. Amounts presented are based on typical yearly activity. Changes will be made due to increase of funds anticipated for the 2019-2020 program year.

Motion: Kathy Woods moved to approve the 2019-2020 Preliminary Council Budget.

Second: Ericka Summers

Motion Carried

c. Membership Application – **Action Item**

The Committee discussed and reviewed the application submitted by Fawn Ueberschaer.

Motion: Denice Burbach moved to approved Fawn Ueberschaer for the Child Care Provider vacancy in Sutter County.

Second: Kathy Woods

Motion Carried

B. Keys to Quality

1. Keys to Quality/Quality Counts CA - Update

Tonya announced that there will be a regional meeting tomorrow, May 29, 2019, re-authorization of the CSPP-CMIG grant is due May 29, 2019; information on the submitted grant will be brought to the next Council meeting.

2. 2018-2019 Stipend Approval – **Action Item**

Tonya discussed and reviewed spreadsheets for Yuba and Sutter AB212 and IMPACT stipends.

1st Motion: Kimberly Butcher moved to approve Sutter AB212 Stipends.

Second: Denice Burbach

Motion Carried

2nd Motion: Kimberly Butcher moved to approve Yuba AB212 Stipends.

Second: Michele Blake

Motion Carried

Abstain: Kathy Woods and Denice Burbach

3rd Motion: Denice Burbach moved to approve Sutter IMPACT stipends.

Second: Kathy Woods

Motion Carried

4th Motion: Michele Blake moved to approve Yuba IMPACT stipends.

Second: Kathy Woods

Motion Carried

3. Spring Conference - Update

Tonya announced that she has submitted an inquiry to Bruce Perry for the Key Note Speaker.

C. Budget Update

Tonya discussed and provided an update on both Yuba and Sutter LPC budget.

D. Update on First 5 Commissions

1. Sutter CFC

- Wrapping up 2018/2019 Fiscal year and preparing for 2019/2020

- Blue Dot Campaign analytic data shared

- June 19, 2019 will be the next Commission meeting

- No Bright Futures in June and 2 events in July

2. First 5 Yuba

- June 8, 2019, 11am – 2pm - Community Play date in collaboration with OPUD and Yuba County Public Health; Community pool will open that day and life jackets will be distributed

- The Commission Chair has resigned from her position and will be replaced by the Director designee from Yuba County Health & Human Services

- June 27, 2019 is the next Commission meeting beginning at 3:30pm

V. 2020-2025 Strategic Plan – Discussion

Tonya briefly announced that she has contacted all sites for survey distribution; It has been unanimously decided that the survey will be tabled until the fall for distribution due to timing, program closure and limited access. Surveys will be printed in July for all sites interested in distribution.

VI. New Business

A. AB1001 Letter of Support – Action Item

Tonya discussed and reviewed the Local Strategic Planning Councils on Early Learning and Care, Budget Item support letter which was signed by Dr. Reveles on behalf of Yuba County Office of Education.

VII. Old Business

None at this time.

VIII. Report from Staff

A. Current Legislation

1. AB1001

Tonya provided a brief update on proposed changes to Local Planning Councils. A spread sheet with information regarding the upcoming state budget conference committee was distributed for review. The Assembly has asked that the \$10 million needed to fund AB1001 be included in the conference committee discussions.

2. AB324

Tonya provided a brief update on AB324. Updated bill language assigns the annual stipend program planning to the LPC.

XI. Good for the Order

None at this time.

XII. Adjournment

Kimberly Butcher moved to adjourn the meeting at 1:44pm

Second: Denice Burbach

Meeting adjourned

XIII. Next Meeting: August 27, 2019

A Special meeting will be called if any urgent matter should arise before August.

Standing Committee Information

Public Policy Committee

Members: Kimberly Butcher*, Jodie Keller, Cindy Chandler, Ericka Summers and Julie Price

Next meeting: Second Tuesday of each month, 10:30-12 Noon.

Quality Improvement & Capacity Building Committee

Members: Denice Burbach*, Kathy Woods, and Jennifer Ybarra

Next meeting: Second Wednesday of each month, 10:30-12:00 Noon.

Executive Steering Committee

Members: Leslie Cena, Lena Webb, Michele Blake, and Kristi Johnson.

Next meeting: Fourth Tuesday of each month, 12:00-1:00 PM

*Committee Chairs

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