

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – June 23, 2020**  
**Virtual Meeting**  
**1:00-2:30 PM**

**Members Present:** Leslie Cena, Julie Price, Lena Webb, Fawn Ueberschaer, Denice Burbach, Kathy Woods, Ericka Summers, Jodie Keller, and Kristi Johnson were present.

**Members Absent:** Michelle Lightle, Michele Blake, Ivona Mikesell, Kimberly Butcher, and Jennifer Ybarra were absent.

**Guests:** Paul Tupaz

**Staff Present:** Tonya Byers

**I. Introductions**

Leslie Cena called the meeting to order at 1:02pm. A virtual role call was taken for the Council members.

**II. General Information Sharing**

Tonya announced a vacancy in the Council Secretary position.

**III. Approve May Council Minutes - Action Item**

**Jodie Keller moved to approve May meeting minutes at 1:21 pm due to quorum**

**Second: Denice Burbach**

**Motion Carried**

**IV. Reports**

**A. Standing Committees**

**1. Quality Improvement and Capacity Building**

The Committee discussed the draft Workforce Pathways grant, the 2019-2020 Stipend Program completion, the Fall conference status due to COVID-19, and the state budget compromise.

**2. Public Policy**

The Committee reviewed the state budget compromise, local First 5 activities, and received a Head Start update.

**3. Executive Steering**

**a. Membership Application – Action**

The Council reviewed the Yuba Consumer application submitted by Paul Tupaz.

**Motion to Approve: Denice**

**Second: Kathy Woods**

**Motion Carried.**

**b. 2020-2021 Council Calendar– Action**

The Council reviewed the proposed calendar with the suggested edit of adding a February 23 meeting date.

**Motion to Approve: Kristi Johnson**

**Second: Jodie Keller**

**Motion Carried.**

**c. 2020-2021 Council Budget – Action**

The Committee reviewed the proposed LPC budget.

**Motion to Approve: Denice Burbach**

**Second: Fawn Ueberschaer**  
**Motion Carried.**

**B. Keys to Quality**

**1. Keys to Quality QCC Program - Update**

Tonya reported on the status of end of year activities, including evaluation surveys. The QCC Partnership grant is still under review. The QCC Region 3 will be holding an additional meeting in June or July.

**2. 2020-2021 Stipend Program – Update**

The Workforce Pathways grant is due June 29<sup>th</sup> and is out for signatures. CDE will review the application for approval. Timelines will be later than usual for the release of the local stipend program application. Tonya plans to bring an application to Council in August for approval and release. 2019-20 stipend checks should be going out in the next few weeks.

**C. Budget Update**

The Council reviewed the year to date LPC expenses handout.

**D. Update on First 5 Commissions**

**1. Sutter CFC**

Sutter CFC collaborated with First 5 Yuba for a supply distribution, registering 640 participants. The Commission awarded the 2020-23 program grant recipients.

**2. First 5 Yuba**

Upcoming Commission meeting will approve 2020-21 budget, including a process for upcoming strategic planning for the next 5 year period. First 5 Yuba received new funding streams which will increase staff. The Commission hopes to receive approval in September for 2 full-time positions.

**V. New Business**

None at this time.

**VI. Old Business**

None at this time.

**VII. Report from Staff**

**A. State Budget and Funding Updates**

The Council reviewed the proposed state budget compromise, including the delayed “Child Care Triggers”, the inclusion of a hold-harmless for state early learning contractors, and the sweep of the new 2019-20/2020-21 state preschool slots. In addition, there will be a “lift and shift” of all child care programs except state preschool to the Department of Social Services.

**B. 2020-21 Council Training**

The Council discussed possible training topics for 2020-21. Suggestions include trauma and inclusion.

**XI. Good for the Order**

None at this time.

**XII. Adjournment at 1:46pm**

**Motion to Adjourn: Kathy Woods**

**Second: Denice Burbach**

**Meeting adjourned.**

**XIII. Next Meeting: August 25, 2020**

## **Standing Committee Information**

### **Public Policy Committee**

Members: Ericka Summers\*, Jodie Keller, Cindy Chandler, and Julie Price

**Next meeting:** Second Tuesday of each month, 1:00-2:30 PM

### **Quality Improvement & Capacity Building Committee**

Members: Denice Burbach\*, Kathy Woods, Fawn Ueberschaer, Karen Woods, Michelle Lightle, and Jennifer Ybarra

**Next meeting:** Second Wednesday of each month, 1:00 – 2:30 PM

### **Executive Steering Committee**

Members: Leslie Cena\*, Lena Webb, Michele Blake, Kimberly Butcher, Ivona Mikesell, and Kristi Johnson.

**Next meeting:** Fourth Tuesday of each month, 12:00-1:00 PM

\*Committee Chairs