

Child Care Planning Council of Yuba and Sutter Counties
Minutes – January 22, 2019
1:00-2:30 PM

Members Present: Jennifer Ybarra, Denice Burbach, Michele Blake, Leslie Cena, Julie Price, John Wright, Kimberly Butcher, Kathy Woods, Ericka Summers and Jodie Keller were present.

Members Absent: Kristi Johnson, Lena Webb and Cindy Chandler were absent.

Staff Present: Tonya Byers and Claudia Contreras

I. Introductions

The meeting was called to order at 1:08 p.m. by Chair Leslie Cena. Council members introduced themselves.

II. General Information Sharing

None at this time.

III. Approve December 4, 2018 Council Minutes - Action Item

Motion: Kimberly Butcher moved to approve the December 4, 2018 meeting minutes.

Second: Denice Burbach

Motion Carried

IV. Reports

A. Standing Committees

1. Quality Improvement and Capacity Building

Denice Burbach announced that the QICB Committee met January 9, 2019 and discussed the following: Stipend updates; Quality Counts update; State QCC meeting will be held in March; Spring Conference will be held March 2, 2019, brochure to be sent out next week; there was a CTKS request that will be further discussed and approved on the agenda; other state budgets will be further discussed on the agenda.

Public Policy

Kimberly Butcher announced that the Public Policy Committee met on January 8, 2019 and discussed the following: State Dual Language Learner grant update; CA Preschool Development Grant; new Bright Futures schedule; collaboration between Yuba County HHSD, First 5 and other departments for staff development on preventative services; Title 5 amendment update; Head Start COLA update; and Legislature update which will be further discussed on the agenda.

2. Executive Steering

Leslie Cena provided a membership update and strategic plan update which will be further discussed on the agenda.

B. Keys to Quality

1. Keys to Quality/Quality Counts CA - Update

1. Keys to Quality/ Quality Counts CA – Update

Tonya provided a stipend update, will be attending a state QCC meeting in March. The CCPC website is up to date with provider information.

2. CTKS – Action Item

Tonya announced that there is currently one request from El Dorado county in the amount of \$588.85 for approval. CDE has given guidance to counties who still have CTKS funds to assist counties who have used all of their CTKS funding.

Motion: Jodie Keller moved to approve the current CTKS application request of \$588.85 from El Dorado County.
Second: John Wright

Motion Carried

C. Budget Update

Tonya discussed and provided an update on both Yuba and Sutter LPC budget. Adjustments still continue to be made.

D. Update on First 5 Commissions

1. Sutter CFC

-January 24, 2019 will be showing Dark Side of the Moon, a documentary, at the Commission Office beginning at 11:30am; Blue Shift Project is what the group is being called based on perinatal disorders discussion amongst MCHS Program and Sutter CFC

-February 14, 2019 Bright Futures will be held at Richland Housing from 9am-12pm (2019 schedule is online)

-RFA for a Strategic Planning Consultant has been released

-February 20, 2019 will be the next Commission meeting

-Caregiver Cafes will begin again in February on the 1st Wednesdays of the month at the Sutter County Museum

2. First 5 Yuba

-Prevention Summit update that will be held the week of January 28th

-Partnering with DYMP; helping with the application process in the HEAP Grant along with other county departments for the prevention summit

-March 28, 2019 will be the next Commission meeting

V. New Business

A. 2020-2025 Strategic Plan – Discussion

Tonya briefly discussed and reviewed the 2015-2020 Strategic Plan; staff to provide updates in-house; Committees will review, edit and update objectives within the next few months. This will be an on-going process.

VI. Old Business

None at this time.

VII. Report from Staff

A. Governor's January Budget Proposal

Tonya discussed and reviewed the Governor's budget handout.

B. Current Legislation

Tonya discussed and reviewed the CAPPa summary sheet.

C. LAO CalFacts

Tonya discussed and reviewed the LAO CalFacts handout.

VIII. Good for the Order

Kimberly Butcher announced that the Child Development Program is currently accepting names for the wait list for the 2019-2020 School Year.

IX. Adjournment

John Wright moved to adjourn the meeting at 2:15pm

Second: Kathy Woods

Meeting adjourned

X. Next Meeting: February 26, 2019

Standing Committee Information

Public Policy Committee

Members: Kimberly Butcher*, Jodie Keller, Cindy Chandler, Ericka Summers and Julie Price

Next meeting: Second Tuesday of each month, 10:30-12 Noon.

Quality Improvement & Capacity Building Committee

Members: Denice Burbach*, Kathy Woods, John Wright, and Jennifer Ybarra

Next meeting: Second Wednesday of each month, 10:30-12:00 Noon.

Executive Steering Committee

Members: Leslie Cena, Lena Webb, Michele Blake, and Kristi Johnson.

Next meeting: Fourth Tuesday of each month, 12:00-1:00 PM

*Committee Chairs

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