

Child Care Planning Council of Yuba and Sutter Counties
Minutes – December 3, 2019
1:00-2:30 PM

Members Present: Kimberly Butcher, Karen Woods, Michele Blake, Julie Price, Cindy Chandler, Ivona Mikesell, Denice Burbach, Fawn Ueberschaer, Lena Webb, Kristi Johnson, Kathy Woods and Michelle Lightle were present.

Members Absent: Jennifer Ybarra, Jodie Keller, and Leslie Cena were absent.

Staff Present: Tonya Byers

I. Introductions

The meeting was called to order at 1:04pm by Tonya Byers. Council members introduced themselves.

II. General Information Sharing

None at this time.

III. Approve October 22, 2019 Council Minutes - Action Item

Kimberly moved to approve October 22, 2019 meeting minutes

Second: Ivona

Motion Carried

IV. Reports

A. Standing Committees

1. Quality Improvement and Capacity Building

The Council discussed 2020 IMPACT, Spring Conference, parent portal, and the data share agreement with the workforce registry.

2. Public Policy

Tonya discussed the preschool development grant & updates on current legislation.

3. Executive Steering

Items discussed in Executive Steering appear later on the Council agenda.

B. Keys to Quality

1. Approval of Updated 2019-20 Stipend Program Participants – **Action Item**

Sutter AB212: **Kathy moved to approve the updated stipend applicants for Sutter AB212**

Second: Denice

Abstain: Fawn

Sutter IMPACT: **Kathy moved to approve the updated stipend applicants for Sutter IMPACT**

Second: Kristi

Abstain: Michelle

Yuba AB212: **Fawn moved to approve the updated stipend applicants for Yuba AB212**

Second: Kristi

Abstain: Kathy

Yuba IMPACT: **Kristi moved to approve the updated stipend applicants for Yuba IMPACT**

Second: Kimberly

Abstain: Lena

2. Keys to Quality- update

The council discussed IMPACT 2020 as they looked over Keys to quality data and quality improvement.

3. Spring Conference- update

The council spoke about trying to set up a keynote speaker and went over the details and whereabouts of the conference.

C. Budget Update

1. Review Year to Date LPC Expenses-

The council looked over the budget reports for the LPC expenses. They also looked over the preschool development grant and how the only purchases so far were for materials.

D. Update on First 5 Commissions

1. Sutter CFC – Julie announced that there was going to be a Bright Future appreciation lunch at the veteran’s hall and they are hoping for a good turnout.

2. First 5 Yuba- Kathy announced that they got to have a sneak peak of the data from first five. Hopefully more will be discussed at the next meeting if Erika is present.

V. 2019-2020 LPC Membership Certification- Action Item

Kristi moved to approve the Yuba LPC membership certification

Second: Kimberly

Motion Carried

Kathy moved to approve the Sutter LPC membership certification

Second: Denice

Motion Carried

VI. 2020-2025 Strategic Plan – Discussion

The Council looked over the new strategic plan draft that Tonya created and have a month to look it over or make changes before there is a public hearing.

VII. New Business

None at this time

VIII. Old Business

None at this time.

IX. Report from Staff

A. State Updates

1. Preschool Development Grant-

Tonya will pursue collaborations to establish better connections between early learning and K-12 settings.

B. Current Legislation

The council reviewed the current legislation handout

- XI. **Good for the Order**
None at this time.

- XII. **Adjournment at 1:47pm**
Denice moved to adjourn
Second: Kimberly
Meeting adjourned

- XIII. **Next Meeting: January 28, 2020**

Standing Committee Information

Public Policy Committee

Members: Jodie Keller, Cindy Chandler, Ericka Summers and Julie Price

Next meeting: Second Tuesday of each month, 1:00-2:30P.M.

Quality Improvement & Capacity Building Committee

Members: Denice Burbach*, Kathy Woods, Fawn Ueberschaer, Michelle Lightle, and Jennifer Ybarra

Next meeting: Second Wednesday of each month, 10:30-12:00 Noon.

Executive Steering Committee

Members: Leslie Cena*, Lena Webb, Michele Blake, Kimberly Butcher, Ivona Mikesell, and Kristi Johnson.

Next meeting: Fourth Tuesday of each month, 12:00-1:00 PM

*Committee Chairs

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