

Child Care Planning Council of Yuba and Sutter Counties
Minutes – August 29, 2019
1:00-2:30 PM

Members Present: Leslie Cena, Michele Blake, Kimberly Butcher, Ericka Summers, Kathy Woods, Michelle Lightle, Julie Price, Cindy Chandler, Jodie Keller, Fawn Uebeschaer, and Jennifer Ybarra were present.

Members Absent: Denice Burbach, Kristi Johnson, and Lena Webb and were absent.

Staff Present: Tonya Byers

I. Introductions

The meeting was called to order at 1:05p.m. by Leslie Cena. Council members introduced themselves.

II. General Information Sharing

Ericka Summers and Michele Blake announced that they will be co-chairing the 0 – 5 component for the 2020 Census. Local efforts are being made to promote family participation as this population is difficult to quantify.

III. Approve May 28, 2019 Council Minutes - Action Item

Motion: Kimberly Butcher moved to approve the May 28, 2019 meeting minutes.

Second: Kathy Woods

Motion Carried

IV. Reports

A. Standing Committees

1. Quality Improvement and Capacity Building

QICB Committee did not meet in the month of May.

2. Public Policy

Public Policy Committee did not meet in the month of May.

3. Executive Steering

a. Executive Steering Committee did not meet in the month of May.

b. Membership Application – **Action Item**

The Committee discussed and reviewed the application submitted by Karen Woods.

Motion: Leslie Cena moved to approve Karen Woods for the Community Representative vacancy in Sutter County.

Second: Jodie Keller

Motion Carried

c. Tonya announced that there are currently four vacancies on the Child Care Planning Council. For Sutter County, one discretionary and one parent consumer. For Yuba County, there are two parent consumer vacancies. We would like to fill these vacancies prior to membership certification in January if possible.

B. Keys to Quality

1. Keys to Quality/Quality Counts CA - Update

Tonya announced that she will be attending a state meeting on September 11, 2019. QRIS funding will be ending at the end of the year so we anticipate a lot of new information to be provided. A new matrix will be implemented but there is no information at this time.

Tonya discussed and reviewed handout with key changes from First 5 IMPACT to IMPACT 2020.

2. 2018-2019 Stipend Review – Update

There are 130 applications right now. Applicant information will be brought to meeting next month for approval. Once approved, applicants will be notified and staff will assist in putting together action plans for the year.

3. 2018-2019 Stipend Program – Update

At this time, we there is still room so please encourage applicants. Applications will be accepted after the due date but are not processed in the same way. They will be analyzed and prioritized based on funding.

4. Fall Conference - Update

Conference will be held on October 5, 2019. Brochures are almost ready, will email copy to everyone once completed. We are sending out notification electronically and by direct mail. Registration will be first come, first serve.

C. Budget Update

Tonya discussed and provided an Account Summary –Balance Report for both Yuba and Sutter LPC budgets. Highlighted line item under Professional Contracts, this remaining account balance is not allocated for a specific purpose. These funds can be used within the year for council needs such as publications, printing, materials, etc. Tonya is anticipating a new contract for the LPC. LPC may receive additional funds, but as of now same amount as last year.

D. Update on First 5 Commissions

1. Sutter CFC

- Audit completed
- Processing Annual Reports
- Strategic Planning will include RFA's for 2020-2025
- Jennifer has accepted a position with the commission
- Bright Futures on September 19, 2019 1:30 – 3:30 at the Cooper site

2. First 5 Yuba

- Job opening for Office Specialist at Sutter County One Stop
- New Commissioner - Tony Gordon
- Hosting a new training in Sutter County for "Growing Great Kids". Scheduled for November, there are three openings left
- Play group scheduled on September 27, 2019 at Bishops Pumpkin Farm
- On the weekend of September 20 – 22, Bishops Pumpkin Farm will donate all proceeds from the corn maze to the Imagination Library for Yuba County

V. 2020-2025 Strategic Plan – Update

Tonya announced that we are finishing collecting surveys. Surveys will be analyzed and a draft will be prepared for approval. Once approved we will finalize for 2020.

VI. 2018 - 2019 CCPC Highlights – Action Item

- a. Tonya provided a copy of our 2019/2020 Training Calendar. Registration will now be online. Registrants will use the URL on flyer which will link to the ECE Workforce Registry.
- b. Tonya provided a handout listing the 2018/2019 Accomplishments/Highlights for CCPC. This information will also be provided to the state, boards of education, superintendents, and board of supervisors.

Motion: Leslie Cena moved to approve the 2018-19 Highlights document.

Second: Cindy Chandler

Motion Carried

VII. 2018 - 2019 Council Compliance & Annual Review – Discussion

Tonya provided a copy of the LPC Agency Annual Report and Summary of Self Evaluation Findings for the Council to review. These documents are required by the State. Please review both documents and let Tonya know if any questions or feedback. These will be submitted as an action item at the September meeting.

VIII. New Business

None at this time.

IX. Old Business

None at this time.

X. Report from Staff

A. State Updates

1. Preschool Development Grant

This is a one-year federal grant that is directly connected to Local Planning Councils. This grant requires a Needs Assessment and Strategic Plan. For the Needs Assessment we provided information based on county information we had access to. There are questions regarding our needs for data collection and we were asked about a centralized eligibility list. For now, only 19 counties that have lists. which are updated monthly. A survey was conducted which asked questions regarding difficulties for facilities. Results were: 98% stated lack of funding, 91% difficulty finding a site. Other concerns included lack of qualified staff.

Tonya also attended a Parent Portal meeting. Meeting included purpose of the portal, balancing efficiency with local systems already in place, and ensuring people can quickly access information. Concerns to address are: Who will update state portal? How will local information be updated? The ultimate goal at this time is implementation of a statewide integrated system for students 0-adult with all consumers having a unique ID. Legislatures want to see this information but we cannot provide clean useful data at this time.

The survey also found that there is a need for facilities offering non-traditional hours, recommendations for flexibility and increased compensation for teachers, and strengthening the data for child care for tribal nations.

Additionally, as part of the Preschool Development Grant, the local planning council is asked to participate in "Building a Local Picture of Family Stories". Focus groups are needed to collect local stories. Looking for ideas of groups around early care, child care, and education so we will not have to recruit. Please provide input if you have a group we can use.

2. State Budget

Tonya provided a handout from the Legislative Analyst's Office with detailed information on Child Care and Preschool Subsidized Slots, Funding Rates and Spending. This information is used for facilities that provide child care vouchers.

B. Current Legislation

Tonya provided a handout with updated status of current legislation.

1. AB1001- Hearing scheduled on 8/30/19
2. AB324 – Hearing scheduled on 8/30/19.

XI. Good for the Order

None at this time.

XII. Adjournment

Jodie Keller moved to adjourn the meeting at 2:20pm

Second: Fawn Uebeschaer

Meeting adjourned

XIII. Next Meeting: September 24, 2019

Standing Committee Information

Public Policy Committee

Members: Kimberly Butcher*, Jodie Keller, Cindy Chandler, Ericka Summers and Julie Price

Next meeting: Second Tuesday of each month, 10:30-12 Noon.

Quality Improvement & Capacity Building Committee

Members: Denice Burbach*, Kathy Woods, and Jennifer Ybarra

Next meeting: Second Wednesday of each month, 10:30-12:00 Noon.

Executive Steering Committee

Members: Leslie Cena*, Lena Webb, Michele Blake, and Kristi Johnson.

Next meeting: Fourth Tuesday of each month, 12:00-1:00 PM

*Committee Chairs

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