

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – August 25, 2020**  
**Virtual Meeting**  
**1:00-2:30 PM**

**Members Present:** Paul Topaz, Kristi Johnson, Michele Blake, Ivona Mikesell, Jodie Keller, Denice Burbach, Leslie Cena, Julie Price, Kathy Woods, Fawn Ueberschaer, Erica Summers, Cindy Chandler

Members Absent: Karen Woods, Lena Webb, Michelle Lightle, and Jennifer Ybarra

**Guests:** Erica Melchor

**Staff Present:** Tonya Byers and Matthew Eddy

**I. Introductions**

Leslie Cena called the meeting to order at 1:02pm.

**II. General Information Sharing**

None at this time.

**III. Approve June Council Minutes - Action Item**

**Kristi Johnson moved to approve June meeting minutes.**

**Second: Denice Burbach**

**Motion Carried**

**IV. Reports**

**A. Standing Committees**

**1. Quality Improvement and Capacity Building**

Met August 12<sup>th</sup> where they discussed the Keys to Quality Workforce draft stipend application. QCC Partnership Grant was also discussed. The fall conference was unanimously suspended do to COVID and is being slated for the spring.

**2. Public Policy**

Met August 11<sup>th</sup> to discuss state issues relating to COVID such as child care and early learning funds, the CDE child development program realignment process, and the budget trailer bill language.

**3. Executive Steering**

The Committee discussed membership vacancies – Discretionary member and a Parent Consumer member for Sutter County and a Parent Consumer member for Yuba County.

**B. Keys to Quality**

**1. Keys to Quality QCC Program– Update**

Staff are reaching out to sites that are still being served to begin the quality improvement plan process for the year. New sites are being recruited and staff is working with partners in sending out the necessary information.

**2. 2020-2021 Stipend Program - Update**

CCPC has not received the official grant award notice. QICB looked over the application and it is ready to go out to the public when funding agreement is received. The stipend program will include Yuba, Sutter and Colusa Counties.

**C. Budget Update**

**1. Review Year to Date LPC Expenses**

The Council reviewed the year to date LPC expenses handout.

#### **D. Update on First 5 Commissions**

##### **1. Sutter CFC**

Operation Backpack received 100 Backpacks and will be distributed to children in need of school supplies. Growing Great Kids curriculum is being reviewed to implement into Bright Futures. Cares Funding- \$800,000 was allocated from Sutter County Board of Supervisors to assist in Child Care fees for parents, including FFN providers.

##### **2. First 5 Yuba**

On August 20<sup>th</sup> the First Five mini grant program was released and will be requiring mandatory virtual orientation meeting. Advisory Committee allocated specific funds to child care providers- \$15,000 for childcare and \$25,000 for community based programs. If funds are not used up by February the remaining will be opened up to others. Application deadline date is October 1<sup>st</sup>. The Cares Funding for Yuba is \$250,000 to go directly to providers through a child care relief program. Three tiers: T1 is general relief and support, T2 is increasing capacity and child care slots in Yuba County, and T3 is support for technology and distance learning support for providers.

#### **V. New Business**

##### **A. Needs Assessment RFP – Action Item**

The Council reviewed the request for proposal regarding enhancement to the county early learning needs assessment focused on COVID needs for families and providers.

**Leslie Cena moved to approve**

**Second: Denice Burbach**

**Motion Carried**

##### **B. CCPC 2019-2020 Highlights – Action Item**

The Council reviewed the CCPC 2019-2020 Highlights document, detailing the work of the LPC in 2019-2020

**Leslie Cena Motions for Approval**

**Second: Cindy Chandler**

**Motion Carried**

##### **C. CCPC 2019-2020 Council Compliance and Annual Review – Discussion**

The Council discussed the 2019-20 Compliance and Annual Review documents. These documents will be on the next agenda for approval.

#### **VI. Old Business**

None at this Time

#### **VII. Report from Staff**

##### **A. Early Learning Policy Council Update**

Tonya share information on the recent meeting of the Early Learning Policy Council. The Master Plan for Early Learning and Care is due out in October.

##### **B. Zero to Three – The State of CA Babies 2020 Report**

Tonya discussed the rankings system and California scores.

##### **C. Education Week – Educational Opportunities and Performance in CA Report**

Tonya discussed California's rankings compared to the national averages.

#### **VIII. Good of the Order**

Cindy went over an opportunity for parents to get take online classes through the Sutter County Superintendent of Schools. Jodie went over the Head Start's CCTR grant status. E Center is

hoping to have a new infant/toddler center in Olivehurst opening in January with a capacity of 44. Dr. Bruce Perry is presenting a virtual child trauma COVID resilience training August 31<sup>st</sup> 10-11am. Michele will forward information to Council members.

IX. Adjournment  
**Cindy Chandler moved to adjourn at 2:14pm.**  
**Second: Denice Burbach**

X. Next Meeting: September 22, 2020

### **Standing Committee Information**

#### **Public Policy Committee**

Members: \*Ericka Summers, Jodie Keller, Cindy Chandler, and Julie Price.

**Next meeting:** Second Tuesday of each month, 10:30-12 Noon.

#### **Quality Improvement & Capacity Building Committee**

Members: Denice Burbach\*, Kathy Woods, Fawn Ueberschaer, Michelle Lightle, Karen Woods, and Jennifer Ybarra.

**Next meeting:** Second Wednesday of each month, 1:00-2:30 PM

#### **Executive Steering Committee**

Members: Leslie Cena\*, Lena Webb, Kristi Johnson, Paul Tupaz, Ivona Mikesell, Kimberly Butcher, and Michele Blake.

**Next meeting:** Fourth Tuesday of each month, 12:00-1:00 PM

\*Committee Chairs