

**Child Care Planning Council of Yuba and Sutter Counties**  
**Minutes – April 28, 2020**  
**Zoom Virtual Meeting**  
**1:00-2:30 PM**

**Members Present:** Jennifer Ybarra, Kristi Johnson, Julie Price, Denice Burbach, Ericka Summers, Kathy Woods, Kimberly Butcher, Michele Blake, Michelle Lightle, Cindy Chandler, Lena Webb, Fawn Ueberschaer and Leslie Cena were present.

**Members Absent:** Ivona Mikesell, Jodie Keller and Karen Woods were absent.

**Staff Present:** Tonya Byers

**I. Introductions**

Tonya Byers called the meeting to order at 1:04pm. A virtual roll call was taken for the Council members.

**II. General Information Sharing**

None at this time.

**III. Approve December 3, 2019 Council Minutes - Action Item**

**Kristi Johnson moved to approve December 3, 2019 meeting minutes**

**Second: Denice Burbach**

**Motion Carried**

**IV. 2020-2021 Yuba & Sutter Funding Priorities-Update**

**A. Keys to Quality**

**1. Keys to Quality Funding –update**

The QRIS staff is working remotely, but are still in contact with sites and starting up virtual trainings on Zoom. Tonya is also finishing the RFA for the QCC Grant.

**2. 2020-2021 Stipend Program-update**

The Council spoke about the various funding scenarios for the stipend program. The Workforce Development Grant and AB212 funding are on hold due to the Governor's May budget revise. Tonya is still working on ideas for the Workforce application, but they cannot be submitted until further notice.

**3. Spring Conference- Evaluation Review**

The Council members reviewed the general overview of evaluations and comments for the Spring conference and discussed the feedback.

**B. Budget Update**

**1. Review Year to Date LPC Expenses**

The Council members reviewed the budget handouts. Staff spoke about utilizing some of the remaining funds before the end of the fiscal year.

**C. Update on First 5 Commissions**

**1. Sutter CFC**

The Sutter CFC's call center is still open and is working to address family and provider's needs. They are also working towards receiving emergency materials to assist families and providers in need.

**2. First 5 Yuba**

In partnership with Sutter CFC, First 5 Yuba is also working with families who need emergency assistance. They are also working on virtual programming for families.

**V. New Business**

**A. LPC Covid-19 Response- Update**

The Council discussed LPC availability for our providers and community during the stay at home order. Staff collaborated with First 5 Yuba and Sutter CFC to create surveys to send out to the providers and essential workers to assess needs.

**VI. Old Business**

None at this time.

**VII. Report from Staff**

**A. Children Now- 2020-2021 State Budget Letter**

Tonya submitted the Council name and logo for inclusion in a letter of advocacy regarding early learning funding within the state and budgeting process. Many budgeting decisions are on hold or may change in response to the COVID-19 emergency.

**XI. Good for the Order**

Denice Burbach shared that the Yuba College CDC is planning to reopen on May 11<sup>th</sup>. Tonya announced that the last IBelong training is going to be May 16<sup>th</sup> via Zoom.

**XII. Adjournment at 1:51pm**

**Kimberly Butcher moved to adjourn**

**Second: Denice**

**Meeting adjourned**

**XIII. Next Meeting: March 24, 2020**

**Standing Committee Information**

**Public Policy Committee**

Members: Ericka Summers\*, Jodie Keller, Cindy Chandler, and Julie Price

**Next meeting:** Second Tuesday of each month, 1:00-2:30 PM

**Quality Improvement & Capacity Building Committee**

Members: Denice Burbach\*, Kathy Woods, Fawn Ueberschaer, Karen Woods, Michelle Lightle, and Jennifer Ybarra

**Next meeting:** Second Wednesday of each month, 1:00 – 2:30 PM

**Executive Steering Committee**

Members: Leslie Cena\*, Lena Webb, Michele Blake, Kimberly Butcher, Ivona Mikesell, and Kristi Johnson.

**Next meeting:** Fourth Tuesday of each month, 12:00-1:00 PM

\*Committee Chairs

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